

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 18 June 2018 at 7.30 p.m. in Caston Village Hall.

Present: Councillors: Lee Pilkington (Chairman), Phil Childs, Paul Howe, Dawn Jessett.
Julian Gibson (Clerk)

- 1 **Chairman's Declaration of Acceptance of Office.** Councillor Pilkington signed the declaration, which was **received**.
- 2 **Apologies for absence.** It was **resolved** to accept the reasons for absence given by Councillors Hayward, Morfoot and White.
- 3 **Declarations of interest.** None.
- 4 **Dispensations.** None.
- 5 **Public participation session.**
 - 5.1 District Councillor Phil Cowen gave an update, mentioning the new Community Reserve Fund of £1.7m which had been established, the Market Towns initiative, and Shopappy, where Breckland was becoming only the second area to try this.
 - 5.2 The Clerk informed the meeting that he had reported two 30 mph repeater signs on Mere Road which had been overtaken by the hedges. NCC Highways had cut back around one, but as the second was in a hedge at Old Farm were unwilling to do this, and had asked the Council to request the property owners to do so. Councillor Childs said he would have a word.
- 6 **Minutes.** The minutes of the meeting held on Monday, 21 May 2018 were **confirmed** and **signed**.
- 7 **Matters arising.**
 - 7.1 [7.2] **Land around Pingo Trail lay-by.** Pauline Harding, NCC Streetscene Inspector, reports that the tree appears to have been removed, but that the offlet kerb and drainage pit are blocked. She has ordered works to dig the pit out and clear the pipe so that hopefully water will drain from the carriageway effectively.
 - 7.2 [7.2] **B1111 past Spinney Farm Cottage.** Some work has been carried out on this part of the road, which appears to have resolved the issue.
 - 7.3 [7.2] **B1111 opposite Breckles Church.** Although initially NCC Highways had said they were only intending to carry out repairs metalwork on one gully, white markings have now been painted round the spots where the edge of the road has been badly eroded, so it seems that these too will be repaired in due course.
 - 7.4 [21.9] **SAM2.** The device has now been delivered, the brackets are in position, and the device is in operation. Mr David Williams has been trained on the safety implications and how to move, download data, charge batteries, and reposition the device. Unfortunately there is an issue with the data collection software, which is only available in a Windows version, whereas Mr Williams uses AppleMac. The Clerk was asked to place this on the next agenda to see if a solution can be found.
- 8 **Correspondence.** The following correspondence was **received**:
 - 8.1 Seafarers UK: *Please help to raise public awareness of our island nation's reliance on seafarers and shipping by flying a Red Ensign ashore on Merchant Navy Day, 3rd September.*
 - 8.2 Barclays Bank Plc: *Your Business accounts - at a glance - 31 May 2018.*
 - 8.3 Barclays Bank Plc: *Your Community Account Statement - 1-31 May 2018.*

- 8.4 Barclays Bank Plc: *Your Active Saver Account Statement* - 1-31 May 2018.
- 8.5 Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils*.

9 Planning.

- 9.1 **3PL/2017/1184/O: Flybarn Farm, Rockland Road, Stow Bedon.** Erection of 5 dwellings with the demolition of agricultural buildings, removal of hard standing areas. Notice of withdrawal was **received**.
- 9.2 **3PL/2018/0385/VAR: Pig Patch House Cartlodge, Mere Road, Stow Bedon.** Variation of condition 2 on pp 3PL/2015/0461/F - 2 storey dwelling & detached cartlodge - temporary use of cartlodge to dwelling during construction works. Planning Permission dated 5 June 2018 was **received**.
- 9.3 **3PL/2018/0495/HOU: Breckles House, Cherry Tree Lane, Stow Bedon.** Proposed annexe attached to existing garage. Planning Permission dated 7 June 2018 was **received**.

10 Predetermination/Predisposition. A very clear and helpful email from the Breckland Council Monitoring Officer addressed to her Council Members on the subject of the difference between predetermination and predisposition was **noted**.

11 Telephone kiosk. The Council concluded that the kiosk was in a far better condition now than it was before it was taken out of commission. BT had then paid for it to be repainted after it had been transferred to the Council. As the Council still has to consider the possibility of installing a defibrillator in the kiosk, it was **agreed** to leave the kiosk until a decision on that has been made.

12 Finance.

- 12.1 **Clerk's salary.** It was **resolved** that cheques numbered 100758 & 100759 totalling £817.41 (salary for 1 April 2018 to 30 June 2018: £657.18; Mileage Allowance Payment for 13 February 2018 - 10 June 2018: £160.23) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
- 12.2 **Other.** It was **resolved** that cheque number 100761 for £24.00 to Karen Fitch be signed, as a grant to reimburse the VAT element if the hire of the portaloos for the Royal Wedding Celebration Party, this having been omitted from the cheque signed at the last meeting. (*Public Health Act 1936 s. 87*)
- 12.3 **Credits.** Receipt of the following credit was **noted**: £1,744.50 - Norfolk County Council Parish Partnership Scheme.
- 12.4 **Monthly Financial Report.** The report for the month ending 31 May 2018 was **received**.

13 Matters for consideration at next meeting. Downloading data from SAM2.

14 Next meeting. The next meeting of the Parish Council will be on **Monday, 16 July 2018**, at 7.30 p.m. in **Caston Village Hall**.

Confirmed:

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Lee Pilkington, Chairman

17 September 2018

Scheduled future Meeting dates:

Monday, 16 July 2018

Monday, 13 August 2018*

Monday, 17 September 2018

*If needed

Monday, 15 October 2018

Monday, 12 November 2018

Monday, 10 December 2018

Monday, 14 January 2019*

Monday, 18 February 2019

Monday, 18 March 2019